

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: Kimball & Assoc.
 Region/Locality: Northern Neck / Middle Peninsula
 Period: 2/1/2004 to 2/28/2004

Activity Report					
Task	Locality	% Complete	Total Hours	Hours this period	Comments
Active Tasks					
PROJECT REPORTING					
Provided status updates to all PSAPs in region regarding WSP implementations	Region			7	. King and Queen County still waiting on addressing. Addressing verifying at 80% Caroline County waiting on move to new location.
Developed Monthly reports submittals to WSB	Region			5	
PLANNING					
Letters for Phase II request after assessment of PSAP	Region	90%		8	.Phase II letters sent for King William County, Northumberland, Lancaster, Caroline, and Middlesex Counties. Phase I letters sent for King and Queen. Phase II letters have been sent to all counties to be signed and sent out.
Reviewed reports from WSPs and confirmed current status of implementation with each PSAP for each carrier	Region			7	Caroline Count ready for move to new location new CPE equipment to be installed the first week of March..
Assessments					
CPE assessment	Richmond County Essex County			6	Richmond County's new CPE from Verizon contract signed equipment should be in in May 04 wireless trunks have been installed. Essex County Wireless trunksinstalled trunks not active, equipment at PSAP installed by Verizon .
	Town of West Point			2	Set meeting with State and Town of West Point to get discuss upgrade on their CPE for Phase II calls. State to look into upgrade for CPE. . No plans on mapping at this time.

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	King William County, Northumberland County and Lancaster County			10.5	King William County, Northumberland County and Lancaster County have reviewed RFP for mapping is ready to but out. Mapping only holdup to going Phase II in these three counties. King William putting RFP on hold waiting on new building to completed and moving all at one time. LancasterCounty ready to put RFP out for mapping.
	Essex County			7.5	Essex County wireless trunks installed and CPE equipment installed at PSAP.. Phase-I letters have been sent to carriers.
	Caroline County			10	Caroline County has new CPE on order with their Radio Consoles to be in the first week of March. CAD with mapping on order. Wireline money to be used for CPE Caroline County going to relocate PSAP center to another building. WSP Phase II testing has started. Caroline County now Phase I with all Carriers, PhaseII letters sent out
True Up					
	Region			0	
ACCEPTANCE TESTING/CUT-OVER					
Phase I Service Testing	Gloucester County	60%		0	Gloucester County has finished Phase I with all carriers starting to do Phase II only one carrier Phase II Phase II letters sent to County to be signed and sent.

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Phase I Service Testing	Town of West Point			0	Sprint PCS' and Verizon are Phase I deployed in West Point.
LEC/WSP LIAISON					
Phase II					
Follow up on Phase I and Phase II	Gloucester County			2	Gloucester County receiving Phase II calls from only one carrier..
	Region			0	Issue with nTelos on Phase II calls in several County being addressed.

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PHASE II ASSISTANCE					
Phase II Readiness	Region			8	Continued the coordination for Phase II coordination with the WSP on the implementation with PSAPs recently completing their Phase I testing. Depending on schedules and PSAP coordinator availability, meetings were by phone or in person. Follow up to continue on this work until Phase II deployed.
Phase II Letters	King William County			6	Letters for Phase II testing sent out for King William County waiting for PSAP to get mapping. PSAP ready to put RFP for mapping out.
MAPPING/GIS ASSISTANCE	Region			8.75	Mapping assistance for RFP for King William County, Northumberland County and Lancaster County for RFP on mapping to prepare PSAP's for Phase II.
TRAINING ASSISTANCE					
Phase I & Phase II Training	Region			3	On going training to be provided to PSAP personnel as to what the information being displayed means and how it can be used to assist dispatch in Phase I and Phase II.
				90.75	